

Audit, Pensions and Standards Committee

Agenda

Wednesday 17 June 2015

7.00 pm

COMMITTEE ROOM 1 - HAMMERSMITH TOWN HALL

MEMBERSHIP

Administration:	Opposition	Co-optees
Councillor Iain Cassidy (Chair) Councillor Ben Coleman Councillor Adam Connell Councillor PJ Murphy Councillor Guy Vincent	Councillor Michael Adam Councillor Nicholas Botterill Councillor Mark Loveday Councillor Donald Johnson	

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http://www.lbhf.gov.uk/Directory/Council_and_Democracy

Members of the public are welcome to attend. A loop system for hearing impairment is provided, along with disabled access to the building.

Date Issued: 09 June 2015

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<u>Item</u>	<u>Pages</u>
1. MINUTES OF THE PREVIOUS MEETING	1 - 7
(a) To approve as an accurate record, and the Chair to sign, the minutes of the meeting held on 11 February 2015.	
(b) To note the outstanding actions.	
2. APOLOGIES FOR ABSENCE	
3. DECLARATIONS OF INTEREST	
If a Committee member has any prejudicial or personal interest in a particular item they should declare the existence and nature of the interest at the commencement of the consideration of that item or as soon as it becomes apparent.	
At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a prejudicial interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken unless a dispensation has been obtained from the Standards Committee.	
Where Members of the public are not allowed to be in attendance, then the Councillor with a prejudicial interest should withdraw from the meeting whilst the matter is under consideration unless the disability has been removed by the Standards Committee.	
4. APPOINTMENT OF VICE CHAIR	
The Committee is asked to elect a Vice Chair from its membership for the 2015/16 Municipal year.	
5. EXTERNAL AUDIT PLAN	8 - 40
This report presents the plan of the Council's external auditor, KPMG, for the audit of the 2014-15 Statement of Accounts.	
6. TREASURY REPORT 2014/15 OUTTURN	41 - 45
This report presents the Council's Outturn Treasury Report for 2014/15 in accordance with the Council's treasury management practices.	
7. INTERNAL AUDIT CHARTER AND STRATEGY	46 - 54
This report provides an updated version of the Internal Audit Charter and Strategy.	

- 8. INTERNAL AUDIT QUARTERLY REPORT** 55 - 81
- This report summarises internal audit activity during the period 1 January 2015 - 31 March 2015 and reports on the performance of the Internal Audit service.
- 9. HEAD OF INTERNAL AUDIT ANNUAL REPORT 2014/15** 82 - 108
- This report is a summary of all audit work undertaken during the 2014/15 financial year and provides assurances on the overall System of Internal Control, the System of Internal Financial Control, Corporate Governance and Risk Management.
- 10. CHILDREN'S SERVICES INTERNAL AUDIT UPDATE**
- 11. CHILDREN'S SERVICES RISK REGISTER**
- 12. RISK MANAGEMENT** 109 - 123
- This report details amendments to the Accounts and Audit Regulations 2015 that concern risk management.
- 13. DATES OF FUTURE MEETINGS**
- Future meetings of this Committee for the 2015/16 Municipal Year are scheduled for:
- 15 September 2015
 - 14 December 2015
 - 22 March 2016
- 14. EXCLUSION OF THE PUBLIC AND PRESS**
- The Committee is invited to resolve, under Section 100A (4) of the Local Government Act 1972, that the public and press be excluded from the meeting during the consideration of the following items of business, on the grounds that they contain the likely disclosure of exempt information, as defined in paragraphs 3 and 7 of Schedule 12A of the said Act, and that the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.
- 15. EXEMPT - CORPORATE ANTI-FRAUD SERVICE ANNUAL REPORT**
- This report provides an account of anti-fraud related activity undertaken during the financial year 1 April 2014 to 31 March 2015.
- 16. EXEMPT - LIMITED ASSURANCE INTERNAL AUDIT REPORTS**
- This report lists all limited and nil assurance audit reports issued during the period 1 January to 31 March 2015.
- 17. EXEMPT - INTERNAL AUDIT BRIEFING NOTE - MANAGED SERVICES PROGRAMME**
- This report identifies the Internal Audit coverage of the Managed Services Programme.